



Newberry Market Festival

Vendor Application and Information

What it is:

The 3rd Annual Fall Newberry Market Festival will be held on Saturday October 3rd, 2009. We will have vendors, food, and child friendly activities. This year's event will take place Downtown Newberry – Newberry Road and the Railroad Tracks just west of 27/41.

Time: 9 AM – 5 PM (Set-up: 8 AM, Cleanup and take down 5-6 PM)

Vendor Registration: (Deadline is Sept. 18th – after that add \$25.00)

APPLICATION:

Name of Business or Agent:

Contact person: _____ Telephone Number : _____

Address: _____

Address2: _____

City, State, Zip Code: _____

Number of Employees: _____ E-Mail Address _____

How Did you find out about the festival? _____? Office Use only: _____

Type of Product or Display: (vendor categories: services, farm produce, food vendor, arts and crafts, wearing apparel, other.) Circle a category and write specifics

Fees: (Please check off all that apply, total, and enclose a check)

_____ : \$45.00 – 12 x 12 Tent Space (With 2008/09 Business MS Membership – FREE)

_____ : \$120.00 – Professional Food Vendor Space (With 2008/09 Business MS Membership – \$45.00)

_____ : FREE – space for **NMS BUSINESS MEMBERS** (Include your membership fee, if not paid through 2008/2009.) Or Non-profit Groups (Must please include Non-Profit Documentation)

_____ : Become a Member of Newberry Main Street Organization 2009/2010

_____ : \$25.00 Individual - \$20.00 Renewing Individual (Circle if you are a renewal)

_____ : \$75.00 Business

Late Fee:

_____ : \$25.00 if received after September 15th, 2009

_____ : Amount enclosed

Please enclose: Your Check, or your 501(C)3 Certificate, and your Certificate of Insurance.

Questions? Please write to NewberryMarket@NewberryMainStreet.org or call 352-514-4996.

Print this form and send with a check to: Newberry Main Street Organization
PO Box 39
Newberry, FL. 32669

Important Information before you sending us your check and signing up:

Event will occur rain or shine, fees are non-refundable.

Vendors are responsible for securing tents to the ground. No electric service will be available.

Food vendors, animal vendors, or personal services vendors need Insurance Certificate with NMStreet as additional certificate holder. Additionally, food vendors need a fire extinguisher at your location if you are cooking. All vendors need certificate of Liability from their insurance co. naming NMStreet as additional insured.

Check In, 8 AM, to get your space, and set up. Vehicles will be cleared away from the festival area after 10 AM. Tear down cannot begin before 4 PM. Vendors are responsible to remove their trash.

Tables, chairs and tents will not be provided this year, at this price. Please provide your own equipment. NMSO is not responsible for any sales taxes you may incur while selling at the festival. Each vendor is responsible for their own state sales tax. Please put in the memo of your check “Newberry Market Festival”, and be sure to include your phone number. Your signature also waives any liability at the event on that day to Newberry Main Street, and the City of Newberry.

Your Signature: _____ Date: _____

YOUR COPY --- Do not return with your application (only page 1 & 2 should be returned):

Newberry Main Street Fall Festival – Oct. 3rd, 2009 -- Important rules and information.

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